Assessment Policy

In summary, the Assessment policy states that students:
- must sit for examinations/supervised assessment items on the set date
- must submit drafts of assignments as detailed in their task sheet
- must ensure that they (or their assessment supervisor when the assessment was required to be completed under examination conditions) have retained a copy of the assessment item
- must (when they have legitimate reasons for requesting extensions of due dates for assignments) submit requests well in advance of those due dates.
- may request adjustments (Special Provisions) to their assessment tasks due to special circumstances.

Extensions will be granted by the Head of School under the following circumstances:

- Extended illness prior to a due date of an assignment
  - Medical certificate
- Illness on the due date of an exam
  - Medical certificate/Parental communication
- Bereavement
  - Parental communication
- Representation in a regional or state competition
  - Parental communication

Communication

We understand the importance of communication with home and different forms of communication work with different people. We hope this letter and information session is a useful introduction. Please familiarise yourself with the Senior Phase Curriculum Handbook. If you have any concerns or questions please phone the office and we can call back as soon as is possible to arrange a meeting time. Email is generally the most efficient means of contact. Please email the class teachers or myself with any questions or concerns. Please understand that during class time, without an appointment are not usually good times to chat. These times are used for teaching, lesson preparation and meetings. We are very happy to make an appointment time to meet with you via phone, note or email.

Dear Parent, Carer and Students,

May we take the opportunity to welcome you and your child to the Senior School in 2014. We are looking forward to an enjoyable and productive year. As young people enter the Senior Phase of Learning they will experience new types of learning and are expected to take more responsibility for their learning. They will have opportunities to think about future careers, begin to set goals, and undertake planning to realise their ambitions.

Kuranda District State College has made the commitment that every student will achieve:
- An OP and enter university or
- A clear VET pathway to employment or
- Paid employment of 25+ hours per week or
- Alternative pathways for some students with special needs.

We look forward to working in partnership with you in 2014 ‘Building Personal Success Together’.

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## Senior Phase Assessment Schedule

### Term I Assessment Task Schedule

<table>
<thead>
<tr>
<th>Week</th>
<th>Term 1 Events</th>
<th>Term 1 Events</th>
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</thead>
<tbody>
<tr>
<td>3</td>
<td>10-14 February</td>
<td>Visual Art Diary check</td>
<td>Year 12 Chemistry Stimulus Response Exam</td>
<td>10-14 February</td>
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<td>10-14 February</td>
<td>Visual Art Diary check</td>
</tr>
<tr>
<td>5</td>
<td>24-28 February</td>
<td>Ancient History Written Research Task</td>
<td>Physics Test 1</td>
<td>24-28 February</td>
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<td>24-28 February</td>
<td>Ancient History Written Research Task</td>
</tr>
<tr>
<td>6</td>
<td>3-7 March</td>
<td>Visual Art Theory Appraising Task</td>
<td>Year 11 Chemistry Exam Part 2</td>
<td>3-7 March</td>
<td>Visual Art Theory Appraising Task</td>
<td>Year 11 Chemistry Exam Part 2</td>
<td>3-7 March</td>
<td>Visual Art Theory Appraising Task</td>
</tr>
<tr>
<td>7</td>
<td>10-14 March</td>
<td>Yr 11/12 Maths B Test 1</td>
<td>10/11/12 Hospitality PowerPoint</td>
<td>10-14 March</td>
<td>Yr 11/12 Maths B Test 1</td>
<td>10/11/12 Hospitality PowerPoint</td>
<td>10-14 March</td>
<td>Yr 11/12 Maths B Test 1</td>
</tr>
<tr>
<td>8</td>
<td>17-21 March</td>
<td>Prevocational Maths completion of Work Folio</td>
<td>10/11/12 Hospitality PowerPoint</td>
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</tr>
<tr>
<td>9</td>
<td>24-28 March</td>
<td>Certificate II Workplace Practices Interviews, Meetings and Phone calls</td>
<td>10/11/12 Hospitality PowerPoint</td>
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<td>10</td>
<td>31 March-4 April</td>
<td>Year 11 Chemistry Exam Part 2</td>
<td>10/11/12 Hospitality PowerPoint</td>
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</tbody>
</table>

**Bell Times:**
- Start: 8.55am
- 1st Break: 11.25-12.00pm
- 2nd Break: 1.10-1.45pm
- Finish: 2.55pm

For absentees please ring 4085 5333