



**Kuranda District  
State College**



## Kuranda District State College Tuckshop Business Opportunity Information

### Purpose of the food service in the College:

- To provide a service for students that offers a variety of healthy food choices (low additives, low fat/sugar, nutritionally-valuable); that contributes to the health and well-being of our children; that promotes education about nutrition, nutritional value of foods and healthy lifestyles; and reflects broader aims and values of Education Queensland's Smart Choices and Safe and Healthy Schools initiatives.

### Current situation

- Expressions of interest are being sought by the College from external providers, with a view to ensuring a viable cost-effective food service to meet the needs of the college community.
- The College will enter into a lease agreement /contract with the successful provider, setting out in detail all the arrangements necessary to the future operation of the tuckshops.
- A private provider has been operating the tuckshop

### General information:

- There are approximately 230 students in the Primary campus, 170 students in the Secondary campus and a total of 80 staff.
- All classrooms from Prep to Year 7 have fridges.
- Tuckshop at present operates on a cash only, no credit policy.

### Future business operation and income considerations to address in your submission:

- Operation of counter service out of the Secondary Tuckshop and delivery of orders only at the Primary Campus
- Operating 5 days per week (negotiable)
- Operating for first lunch only or both first and second lunch
- Do you have other ideas of how the service could operate?
- Will you cater for college functions if required? (Note: some of these events may be catered for by other than the providers, depending upon the circumstances.)





**Kuranda District  
State College**



## Assessment criteria

Your proposal will be assessed on the following criteria:

1. Proven ability in operating a viable food service
2. Prior experience in serving / working with children and your proposals for meeting the particular needs of the Kuranda community
3. Detailed description of the food service operation you will provide to the school, addressing the points outlined above
4. Pricing of the set menu, and the mechanisms you will use for communication, promotion, monitoring and updating of menus
5. Two nominated referees
6. Evidence that you hold the relevant insurances—Public Liability ( minimum \$10,000,000), Workers compensation as required by law or a commitment to obtain these.
7. Details of relevant qualifications and licences including but not limited to: Working with Children Blue Card; Food Safety Supervisors certificate; Registered Food Preparation licence; etc.

## Lease arrangements:

- One year term with 3 month probationary period.
- Including the use of the two tuckshop buildings and facilities, provision of power and water; and use of all equipment.
- Use of gas is user pay.
- The lease cost for the initial lease period is proposed as \$100 per month (subject to negotiation).
- The lease arrangements will include building and facilities maintenance but will not include maintenance of any equipment.
- An inventory of current facilities and equipment for each tuckshop will be developed collaboratively
- The school will provide a fridge, stove, and freezer





## Responsibilities

### Lessee

- Provision of food service as per lease agreement
- Maintenance/replacement of equipment, subject to negotiation
- All operational costs including printing and promotion
- Provision of a financial statement to the Principal twice yearly
- Provision for cleaning audits and site inspections by the Principal or Business Service Manager

### College

- Provision of and maintenance of building and facilities and provision of power and water
- Provision of existing equipment made available for use, subject to negotiation
- A site visit will be conducted on Wednesday **22 Feb, 2017** from 10.30am – 11.00am. Please meet at the Secondary Office and RSVP to [admin@kurandadistrictsc.eq.edu.au](mailto:admin@kurandadistrictsc.eq.edu.au) by Tuesday **21<sup>st</sup> Feb, 2017**.

### Timeframe

- Expressions of interest to Principal **6<sup>th</sup> March 2017**
- Proposals to be presented to a panel Wednesday **8<sup>th</sup> March 2017** or as negotiated
- Assessment completed **10<sup>th</sup> March 2017**.
- Notification of successful applicant by **13<sup>th</sup> March 2017**.
- Business commencement date to be negotiated .

Please contact the Office, Kuranda District State College by COB Monday **6<sup>th</sup> March 2017** to indicate your intention to present a proposal and to confirm a presentation time.