



## Student Mobile Phone Policy

Commencement	January 2024	Review	June 2024
Year Levels	Prep – Year 12		
Related Policy <a href="https://education.qld.gov.au/parents-and-carers/school-information/life-at-school/mobile-phones">https://education.qld.gov.au/parents-and-carers/school-information/life-at-school/mobile-phones</a>			

### Rationale

The policy is in line with restriction imposed by the Queensland Government, aimed at reducing the distraction of mobile phones and other devices to provide optimal learning environments for all state school students.

**Effective Term 1, 2024**, this policy ensures your child's education and socialisation is not being unnecessarily interrupted or adversely affected by mobile device use.

**The policy relates to all mobile phones, wearable electronic devices such as smartwatches, and accessories such as headphones and earpieces.**

### Implementation of Policy – Whole College

- At Kuranda District State College, students are not permitted to have mobile phones or wearable devices with them at any time.**
- If students need to have a device for any reason it is to be handed into the office for safe keeping and returned at home time.
- Mobile phones and wearable devices are banned from use at school when a student (P-12) is in the care of Kuranda District State College staff:
  - This policy applies when a student enters the school grounds, and until they leave.
  - Mobile phones will not be used during lunch times for any purpose***
- Students are permitted to use administration phones when on school grounds to contact their parents or carers in the case of an emergency
- Mobile phones must not be used to bypass school procedures in relation to school-parent contact. Parents/carers must contact the front office to pass on any messages to their child.
- Students who require a phone before and after school can hand it in to the Primary or Main administration office, where it will be held and collected at the end of the school day.
- If a student requires a mobile phone due to a serious medical condition, exemption from this policy through the provision of appropriate medical documentation can be sought from the principal.*



## Procedures for Non-compliance – Whole College

8. A student who is found in breach of the above (sections 1 – 5) will be directed by the staff member to hand their phone in at the office
9. The phone and/or wearable device will be logged in using the *IDAttend* attendance register, and the student will be issued with a receipt. The device will be held securely in the office to be collected at the end of the school day
  - 9.1 A warning will be issued to the student for a first and second non-compliance with policy, recorded on OneSchool and a letter sent home (see Appendix 1)
  - 9.2 After two official warnings the student's device will be temporarily retained at the office for collection by their parents and a letter sent home (see Appendix 2)
10. In the instance that a student is non-compliant with section 8, a member of the leadership team will assist in the matter.
  - 10.1 Where a leadership team member has been called to intervene, the member of the leadership team will re-iterate the directive (see 8) and consequences administered for the failure to follow staff direction.
  - 12.2 Ongoing, persistent and/or deliberate non-compliant behaviour in section 8 may result in a suspension.

\_\_\_\_\_  
College Principal

Date:

\_\_\_\_\_  
P & C President

Date:



## Appendix 1

Date: \_\_\_\_\_

### Mobile Device Handed In

Dear Parents/Carers

Commencing in 2024, Kuranda District State College instituted a mobile device policy whereby all mobile phones and wearable devices are banned. This policy is in line with the restrictions imposed by the Queensland Government, effective Term 1, 2024. The ban ensures your child's education and socialisation is not being unnecessarily interrupted or adversely affected by mobile device use.

Unfortunately, this means that students who are found using their device at school are required to hand it in to the office where its confiscation is registered. The first two occasions a device is confiscated students may collect it at the end of the school day. On the third registered confiscation, our policy is that the device is to be collected by parents.

I inform you your son/daughter \_\_\_\_\_ has had their device confiscated today. As this is a first or second offence, your child was permitted to collect their phone at the end of the school day. ***On the third registered confiscation, our policy is that the device is to be collected by parents.***

Thank you for support in this matter.

Desley Kirby  
College Principal



## Appendix 2

Date: \_\_\_\_\_

### Mobile Device Confiscated

Dear parents/carers

Commencing in 2024, Kuranda District State College instituted a mobile device policy whereby all mobile phones and wearable devices are banned at school. This policy is in line with the ban imposed by the Queensland Government, effective Term 1, 2024. The ban ensures your child's education and socialisation is not being unnecessarily interrupted or adversely affected by mobile device use.

Unfortunately, this means that students who are found using their device at school are required to hand it in to the office where its confiscation is registered. The first two occasions a device is confiscated students may collect it at the end of the school day. On the third registered confiscation, our policy is that the device is to be collected by parents.

While I appreciate this is an inconvenience for parents and careers, it should serve more as an inconvenience to your child to be without their device for a period of time. Your child's device will be safely stored in the school's office until you decide to collect it. The school office is open weekdays between 8am and 3:30pm.

I regret to inform you today your son/daughter \_\_\_\_\_ has had their device confiscated **for at least the third time**. As per our policy, you will be required to collect the item from the main administration office.

Attached to this letter is the confiscation report of your son/daughter.

Thank you for support in this matter.

Desley Kirby  
College Principal